

## Guidelines and Application Form

### Overview

Sydney City of Film, Melbourne City of Literature and Adelaide City of Music, members of the UNESCO Creative Cities Network, are offering an opportunity for creative practitioners in Victoria, New South Wales and South Australia to participate in Singapore Design Week in March 2018.

**In My Neighbourhood** is a collection of collaborative design project ideas, inspired by music literature and film to be presented at Singapore Design Week in March 2018.

Applications close Friday **10 November**.

### What are we looking for?

We are seeking proposals by creative practitioners in the fields of music, literature and screen with project concepts in the theme of 'In My Neighbourhood', which if successful, will be pitched at Singapore Design Week.

### Who is Eligible?

Creative practitioners across all areas of literature, music and film that are resident in Victoria, New South Wales and South Australia.

We are committed to representation from all parts of the community and encourage submissions from people from under-represented groups including women, Aboriginal and Torres Strait Islander peoples, people from CaLD backgrounds, people with disability, LGBTIQ people, people from outside metropolitan areas.

Successful applicants must be available to travel to Singapore in March 2018 to attend Singapore Design Week.

### What funding is available?

3 successful applicants will each receive up to \$5,000 AUD to cover flights, accommodation and other costs to attend Singapore Design Week where you will attend industry sessions and enter collaborations with practitioners from all creative fields. We can assist you to network and meet with people in your own creative field with a view to further collaborations.

### What do I need to submit?

You should submit

- an application form outlining your project proposal which may be for a written work, short-form screen content, or music project

# In My Neighbourhood

## Form Preview

- A current CV
- excerpts or examples of previous work – either uploaded or provide links
- proof of a current passport

### How is my application assessed?

Your application will be assessed by representatives from Sydney City of Film, Melbourne City of Literature, Adelaide City of Music and Singapore City of Design.

### Completing the application

- Remember to **save the form on a regular basis**
- Applications **MUST** be **submitted prior to midnight of the closing date**
- If you require further information please contact Amelia Carew-Reid on (02) 8289 6417 or email [amelia.carew-reid@create.nsw.gov.au](mailto:amelia.carew-reid@create.nsw.gov.au)

## Applicant Details

\* indicates a required field

### Applicant \*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Street Address \*

Address

  
  

Suburb	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Postal Address \*

Address

  
  

Suburb	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Phone \*

  
Including area code

### Email \*

### Website

**Applicants do not need an ABN to apply.** If your application is successful, you will be required to provide your ABN (or that of a grant administrator)

# In My Neighbourhood

## Form Preview

### ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

## Project Summary

\* indicates a required field

### Project Title \*

Must be no more than 10 words

### Brief description of the project you are applying for. \*

Word count:

Must be no more than 50 words.

### What is the primary artform of your activity? \*

- Literature
- Film/Screen
- Music
- Multi artform
- Other

## Artistic and Cultural Merit

\* indicates a required field

# In My Neighbourhood

## Form Preview

**Describe the proposed project including the artistic vision, key activities, events and any partnership arrangements \***

Word count:  
Must be no more than 500 words

### Timeline

Brief timeline of the proposed project

Activities	Dates/ Timeframe	Personnel	Role	Confirmed (Yes/ No)

### Background

\* indicates a required field

**Describe your history, experience and expertise and how it relates to the project \***

Word count:  
Must be no more than 500 words

### Key Creatives

Name	Position/Role	Experience	Confirmed

### Attachments and Support Material

\* indicates a required field

### Restrictions on Attachments

Files must not exceed 25MB

Please provide attachments in .pdf format where possible.

**Zip files cannot be accepted.**

### Required Support Material

You are **required** to provide the following support material:

#### 1. Attach a current CV \*

Attach a file:

A maximum of 1 file may be attached.

#### 2. Samples of work

You may submit a combination of:

- written material - limit: 10 pages (provided as one document)
- still images - limit: 10 images (provided as one document)
- audio/visual - limit: 5 minutes each file, in electronic format, max 3 files or URL links

**Attach your samples of work here \***

Attach a file:

A maximum of 5 files may be attached.

Provide links and passwords to any externally hosted work samples.

Link / URL	Password	Description

#### 3. Proof of a current passport

Attach a file:

Please attach a photocopy of your passport

### Declaration

\* indicates a required field

I certify that, to the best of my knowledge:

# In My Neighbourhood

## Form Preview

- all eligibility requirements have been met
- the information provided in this form and its attachments are correct

Please type your name and details below to certify the information. Typing your name will be taken to be as binding as a signature.

**Full Name \***

**Position (if applicable)**

**Date \***

Must be a date